**ASCC Arts and Humanities 2 Panel**

Approved Minutes

Friday, December 10, 2021 12:00PM – 1:30PM

CarmenZoom

**Attendees**: Bitters, Cody, Parsons, Paulsen, Romero, Wilson

**Agenda:**

1. Approval of 11-12-21 minutes
	* Wilson, Parsons; **unanimously approved** with one abstention (Paulsen)
2. Music 2271 (existing course requesting 100% DL delivery) (return)
	* *The Panel notes that the in-person syllabus contains language in certain sections that is only applicable to courses delivered online – for example, page 8 of the in-person syllabus mentions synchronous sessions via Zoom. The Panel recommends reviewing the in-person syllabus and removing any extraneous DL language.*
	* *The Panel recommends including more detailed guidance for the discussion assignments, including approximate length/word count for each, and whether or not students are required to respond to other “ponderable posts” from their classmates.*
	* Wilson, Parsons; **unanimously approved** with *two (2) recommendations* (in italics above)
3. Dance 3801 (existing course requesting 100% DL delivery)
	* **When are the required synchronous meetings for the course? The correct required time(s) should appear at the top of the syllabus. If the department plans to adopt a synchronous-asynchronous model, requiring students to only attend one of two synchronous meetings per week (1.5 of 3 total contact hours), the syllabus needs to provide additional details that clarify how these meetings will transpire and/or how students will account for the other 1.5 hours of contact time.**
	* **The Panel asks that concrete deadlines for assignments be added to the course calendar.**
	* *Do quizzes happen during synchronous or asynchronous class time? The Panel recommends clarifying when/how quizzes will be delivered, making sure to include the dates that they will occur in the course calendar.*
	* Wilson, Parsons; **unanimously approved** with **two (2) contingencies** (in bold above) and *one (1) recommendation* (in italics above)
4. WGSS 2305 (existing course requesting new GE Foundation: Historical and Cultural Studies and Foundation: REGD)
	* *The Panel recommends more explicitly linking aspects of the course with the Cultural Studies GE goals and ELOs throughout the syllabus – stating directly, for example, how the course will focus on cultural phenomena and cultural practices through various readings, assignments, etc.*
	* *The Panel recommends including the specific guidelines for the essay assignments in the syllabus in addition to posting this information on Carmen.*
	* Wilson, Parsons; **unanimously approved** with *two (2) recommendations* (in italics above)
5. History 7905 (course change)
	* Please include a rationale explaining how the course can be taken for variable credit hours, not be repeatable, and/or also graded S/U; at present, the Panel is unclear about how exactly the course will operate with regard to these important details.
		+ Specifically regarding the number of credit hours, there is conflicting information about this course in the graduate student handbook vs. the History Department website; the handbook indicates 7509 is a required 3-hour course, while the department website says that the class counts for 1 credit hour. The Panel notes that the amount of work as reflected in the syllabus seems to be much more than typically required for a 1-credit hour course and/or a class graded S/U; please clarify which is the number of credits and how the proposed workload corresponds accordingly.
	* What are the requirements for an S vs. U mark? Please distinguish this grading criteria more clearly.
	* On the curriculum.osu.edu form, there are checks next to all of the different lengths of time (e.g., 14, 12, 8, 7, 6, and 4 weeks) over which the course might take place. Does the department plan to offer this course in all of these variable lengths?
	* How often does this course meet?
	* Is this course something a student takes before, during, or after they are officially permitted to teach their own section or serve as a TA?
	* The Panel notes that there are readings on the course calendar that do not appear in the list of main texts for the course. How/where will students access these other required readings that are not included on the list of the core texts (e.g., articles from *The Chronicle of Higher Education*)?
	* There are no readings or activities listed for weeks 10-11 on the course calendar. How will these topics be addressed?
	* **No Vote**
6. German/Scandinavian 3354 (new cross-listed courses; requesting new GE Theme: Sustainability)
	* If the Panel approves this course, what will happen to German/Scandinavian 2310? Should students who have taken German/Scandinavian 2310 be excluded from taking German/Scandinavian 3354, or can students take this same content twice?
	* Please provide a clearer rationale for the course number increase, articulating in detail how/where the course is deeper and more expansive at this higher level (and with a particular eye to how these changes pertain to the Sustainability theme). For example, the Panel recognizes that some assignments appear to have changed, but it is unclear if they have been enhanced enough to justify renumbering the course from 2000 to 3000.
	* The Panel notes that the syllabus should include a small narrative description of how the class intends to meet the goals and ELOs for the Sustainability theme.  The Themes Panel will send this back to the department as a contingency because the full listing of the goals and ELOs as well an explanatory paragraph are required syllabus items; the Panel strongly recommends that the department make these revisions prior to review at the Themes Panel.
	* The Panel kindly notes that on the first page of the syllabus Sustainability Goal 3 and its corresponding ELO decimals are misnumbered; they should instead read “Goal 3” and “ELO 3.1, 3.2, 3.3.”
	* The Panel recommends that the department include the most up-to-date version of the Title IX statement, which can be found here:  <https://asccas.osu.edu/curriculum/syllabus-elements>
	* **No Vote**